

Audition Preparation Checklist

Please ensure that you sign and date all the required application documentation. These documents must be completed and submitted for your application to be considered for auditions.

Please note that some of the requested documentation may take some time to gather e.g. copies of birth certificate and proof of Aboriginality. It is crucial that you begin to collect these documents as soon as possible.

Please ensure you do the following when completing your application:

- Complete the Audition Application Form (including a current photo) ensuring all sections are signed, dated and then emailed/sent back to NAISDA
- Medical Assessment needs to be completed by your family doctor and sent back to NAISDA
- Complete the *Claim for ABSTUDY Allowances and Part-Time Award Form (SY021)* and the *Authorising a person or organisation to enquire or act on your behalf Form (SS313)*. Ensure all sections are filled out, signed and dated by yourself and/or your parent or guardian if required. Submit to ABSTUDY in person or via email.
- Attach copies of all requested documentation including:
 - Proof of Aboriginality
 - Academic records
 - Copy of birth certificate
 - Tax File No.to the application form and return to NAISDA. An information sheet – How to apply for and research Proof of Aboriginality confirmation is included in the pack.
- Complete the Audition Code of Conduct Form (read, sign and date) and return to NAISDA
- Once you have submitted your ABSTUDY forms to Centrelink and they are processed, you will need to request ABSTUDY to organise your travel arrangements to attend the auditions

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Following are some useful website links to Government authorities:

Apply for a copy of your Birth Certificate – Registry of Births Deaths & Marriages:

- NSW: www.service.nsw.gov.au/transaction/apply-birth-certificate
- VIC: www.bdm.vic.gov.au/births/get-a-birth-certificate
- TAS: www.justice.tas.gov.au/bdm/births/applyforcertificate
- ACT: www.accesscanberra.act.gov.au
- SA: www.sa.gov.au/topics/family-and-community/births,-deaths-and-marriages/apply-for-a-birth-certificate
- QLD: www.qld.gov.au/law/births-deaths-marriages-and-divorces/birth-death-and-marriage-certificates/birth-certificates/applying-for-a-birth-certificate
- WA: www.bdm.dotag.wa.gov.au
- NT: www.nt.gov.au/law/bdm/apply-for-birth-death-or-marriage-certificate

Apply for a Customer Reference Number (CRN):

<https://www.humanservices.gov.au/customer/.../register-centrelink-online-account>

Apply for a Tax File Number:

<https://www.ato.gov.au/forms/tfn---application-for-individuals/>

Apply for a Unique Student Identifier Number (USI):

<https://www.usi.gov.au/students/create-your-usi>

Apply for a Medicare Card:

<https://www.humanservices.gov.au/customer/services/medicare/medicare-card/>